List owners,

In an effort to assist with the process of learning a new mailing list system, see below for the support issues we've seen today:

**Reply-to settings**

**Q:** How can I configure my list so that replies to posts go to the original sender and not the list?

**A:** To modify the Reply-To behavior of your list, log in to [https://list.vanderbilt.edu](https://list.vanderbilt.edu) using your VUnetID and password. Click on the **List Management** menu and select **List Configuration -> List Configuration Wizard**. Click on the **Distribution** tab and scroll down to the **Reply-To** section. To have replies sent to the original poster instead of the list set the **Reply-To** value to **Sender**. For more information on the **Reply-To** settings, click on the question mark "?" icon.

**Spam prevention**

The new list service has many features to help reduce the likelihood of spam being sent to your list. If you have a Public list (Send= Public) and do not have other list.vanderbilt.edu lists as subscribers to your list (nested lists) it is recommended that you check both the **Confirm** and **Only Non-Members confirm** checkboxes under **Send=**. This will prevent scripted spam attacks from addresses not subscribed to your list.


**STILL NEED HELP?**

If you want more help working through your questions about this new system, please attend an Q&A Information session next week. See the dates and times below:

Tuesday 3/10 from 3:00pm - 4:00pm in room 221 of Hill Center

Thursday 3/12 from 3:00pm - 4:00pm in room 221 of Hill Center

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