Initiating a Skype Call

There are several ways to initiate a Skype call:

**From Contact List or Search Name:**
- Right Click on Name;
- Click **Call**;
- Choose from available call options

**Hover over Profile Icon; Click dropdown for Phone Icon; Choose from available call options**

**Type Number directly in Search box and Initiate Call as above.**

**Click Phone Pad Icon and Enter Number including area code then Initiate Call as above.**
To Add Participants to a Call:

1. **Click the Add People Icon**

2. **Select or Search for Person** to add; **Click Ok**. They will be called and connected to the call.