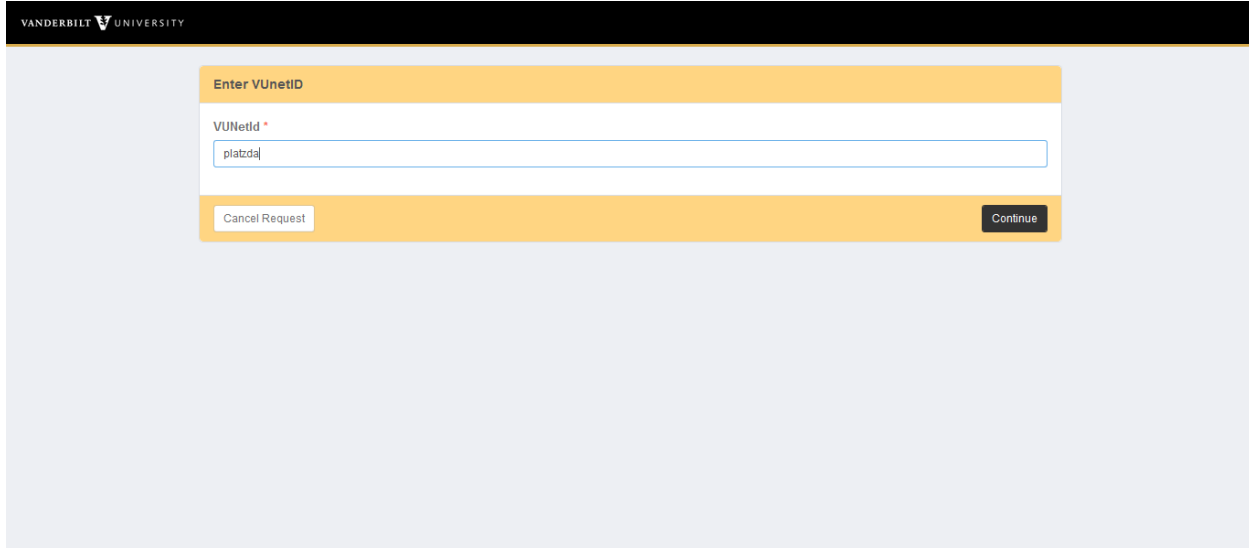
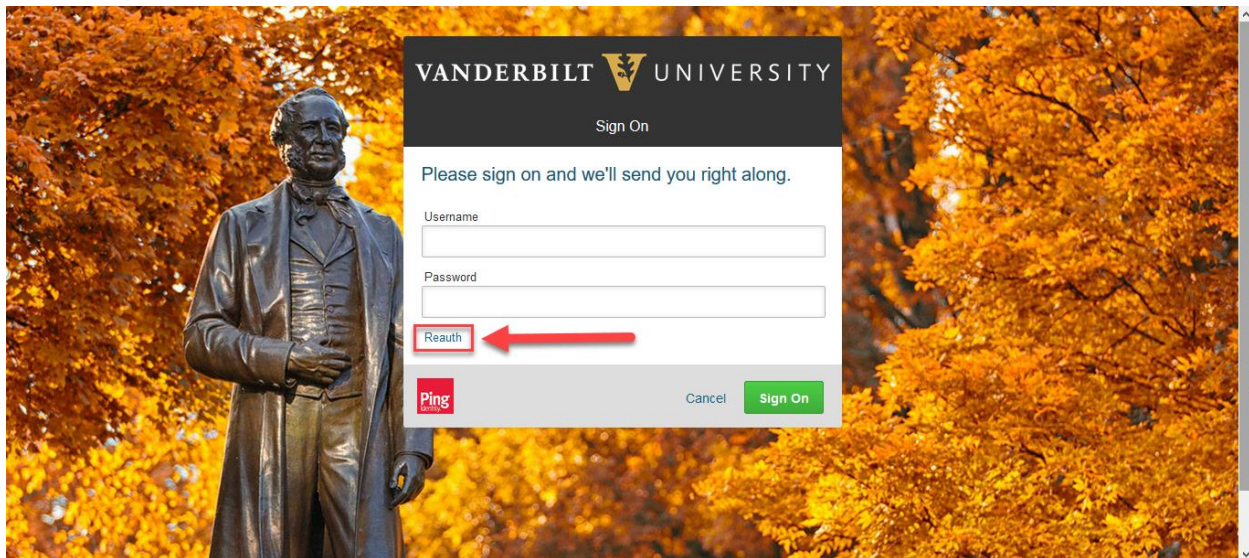


End User – Log in to Reauth to Re-set Password (Desktop)

Note: Resetting your password through Reauth is different if you choose to do so via a desktop computer or a mobile device. These instructions are for resetting your password through reauth on a desktop computer or laptop.

1. Upon clicking the link, you will be asked to log-in (via PING single sign-on). Skip typing in a username or password and instead click on “Reauth.” Enter your VUNetID on the next page and click “Continue.”



2. The next page will ask for personal information in order to verify your account. Please note all fields are required and the “Date of Birth” field requires you input the information as MMDDYYYY, for example: 01012018 for January 1, 2018.

VANDERBILT UNIVERSITY

Provide the following details to verify your account.

VUNetId
platzda

Enter Reauth Information

First Name *

Last Name *

Last Five SSN *

Date of Birth (mmddyyyy) *

Cancel Request Back Continue

3. You will then link to the Policy. Read through it, click the check box to confirm you’ve read it and accept it, and then click “Continue.”

VANDERBILT UNIVERSITY

Read the following conditions and then click the checkbox to continue.

Policy
Acceptable Use Policy:

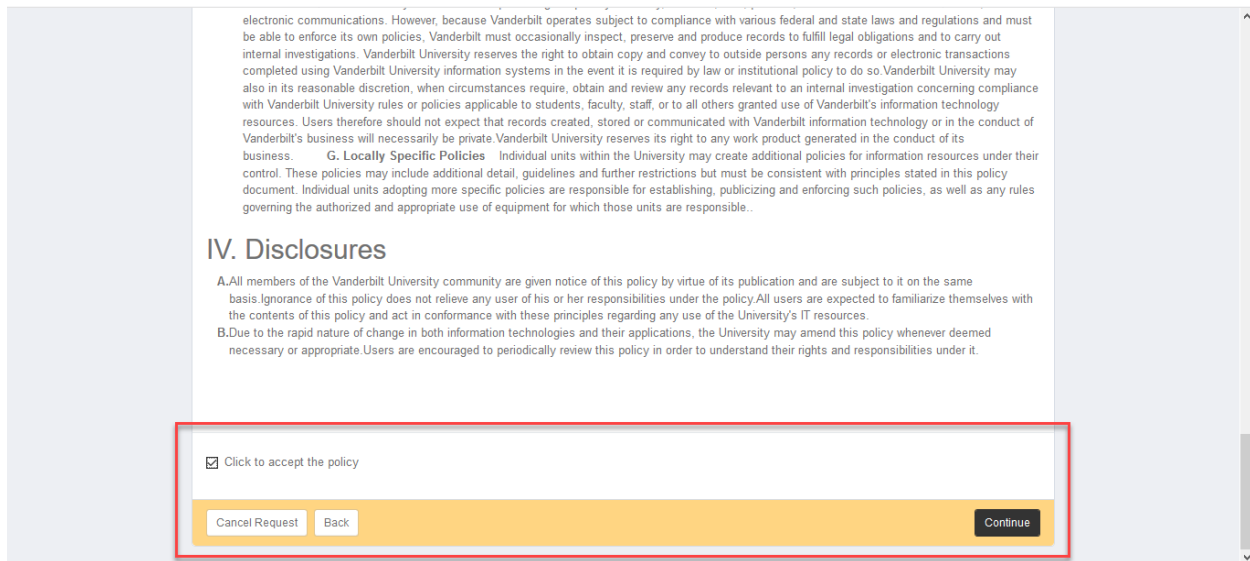
I. Introduction

The mission of Vanderbilt University is to be a center of scholarly research, informed and creative teaching, and service to the community and society at large. The university upholds the highest standards and is a leader in the quest for new knowledge through scholarship, dissemination of knowledge through teaching and outreach, and creative experimentation of ideas and concepts. In pursuit of these goals, Vanderbilt values most highly intellectual freedom that supports open inquiry, and equality, compassion, and excellence in all endeavors.

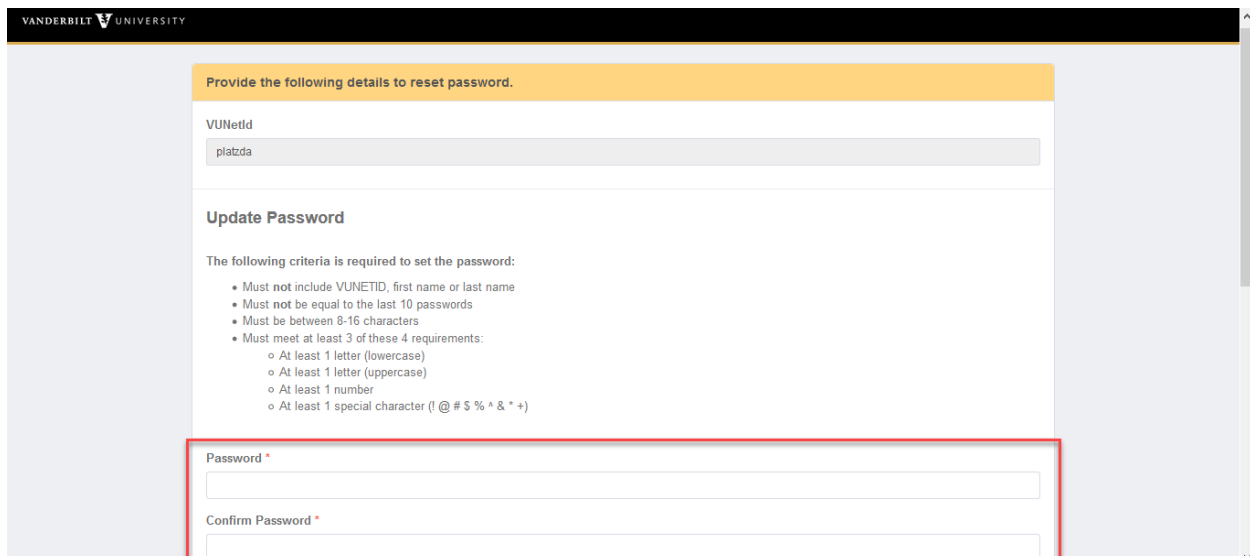
To achieve its mission, the university applies substantial financial and personnel assets toward operating a reliable, available, and secure network-computing infrastructure. The mass adoption of digital technologies in the everyday lives of members of our community requires that Vanderbilt establish clear policies that guide how community members may use the university’s information technology resources. This Acceptable Use Policy (AUP) communicates the respective policies associated with our role in the Vanderbilt community as students, faculty, staff or other authorized users.

The guiding purpose of the AUP is to ensure that the university’s information technology resources are used to promote the core mission of Vanderbilt in education, research and scholarship, patient care, and service, either directly or through the various administrative entities and services that enable Vanderbilt’s core mission. To that end, the policy has the following goals:

- A. First and foremost, that information technology resources are used for their intended purposes;
- B. That the use of information technology resources is consistent with the principles and values that govern use of other university facilities and services; and
- C. That the integrity, reliability, availability and performance of information technology resources are protected



4. Once you've accepted the policy, you will be able to set a new password. Fill in your new password to the "Password" field and confirm it in the following. Please note the required criteria for new passwords.



5. After you've created your new password, you will be asked some "Authentication Questions" to provide some added security to your account. You must select a question and provide an answer for all the three fields. Click "Continue."

The image shows a web form titled "Authentication Questions". At the top, there is an empty text input field. Below it, the section "Authentication Questions" contains three pairs of question and answer fields. Each question field is a dropdown menu, and each answer field is a text input. The questions are labeled "Question 1", "Question 2", and "Question 3", each followed by a red asterisk. The answers are labeled "Answer 1", "Answer 2", and "Answer 3", each followed by a red asterisk. At the bottom of the form, there is a yellow bar containing three buttons: "Cancel Request", "Back", and "Continue". The "Continue" button is highlighted in black with white text. The form is set against a light grey background with a vertical scrollbar on the right side.

6. The form will change slightly and grey out all your answers. Confirm your answers and click "Submit" to complete.